

**CONFIDENTIAL**

AGENDA

FOR THE

CIA CAREER COUNCIL

(Attachments w/ no  
notations w/ drawn.  
See DD/Per/Sd copy  
for complete set.)

11th Meeting, Wednesday, 13 July 1955, at 4:00 P. M.  
DCI Conference Room, Administration Building

1. Minutes of the 10th meeting; (attached) for approval.
2. "Selection for Attendance at those External Training Facilities Requiring Approval of the DCI", dated 7 July; (attached) for consideration.
3. "Report of Panel to Review Applications for the Armed Forces Staff College", dated 16 June 1955; (attached) for selection of candidate.
- 25X1A 4. Proposed Revision of Regulation [REDACTED] "The Career Staff of the Central Intelligence Agency"; for approval (attached). This text was reviewed on 23 June, and is recommended, by the CIA Selection Board. Proposed changes are:
  - 25X1A a. Procedures and policies already adopted by the Selection Board and Career Council subsequent to original publication of [REDACTED] on 25 June 1954, and
  - b. Reorganization of Board membership to conform to present Agency structure (See paragraph 5a, page 6).
5. Recommendations of members and alternates of the CL Selection Board for Fiscal Year 1956 by the Deputy Directors (Plans), (Intelligence), and (Support) for approval by the DCI; oral.
6. Decisions of the DDCI on Staff Studies "Intelligence Decorations" (9 February) and "Ribbons to Accompany CIA Awards" (23 February), previously recommended by the CIA Career Council; (attached) for information.
7. "Appointment of Staff of Provisional Headquarters Unit, CIA Military Reserve", dated 7 July 1955; (attached) for approval.
8. 7 9. New business.

2nd Thurs in Sept.

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8. Com. for work on New  
Fitness Report.

S-E-C-R-E-T

7 July 1955

MEMORANDUM FOR: Members of the CIA Career Council

SUBJECT: Selection for Attendance at those External Training Facilities Requiring Approval of the DCI.

1. Regulation [redacted] dated 1 December 1953, establishes policy and procedures for participation in training at non-CIA facilities. According to this Regulation the CIA Career Council reviews and makes recommendations to the DCI on participants in certain of these Programs. [redacted] dated 9 March 1954 lists the ten Programs for which the Council considers applicants.

2. At its meeting on 19 November 1954 the Council, in connection with consideration of applicants for the Advance Management Course at the Harvard University Graduate School of Business Administration, agreed that henceforth the Council would participate to a greater extent in the selection of candidates for the several Programs. This decision resulted in the distribution to each Council member of briefs on each applicant for these Programs prior to the Council's deliberation and recommendation to the Director.

3. Experience indicates that review of applicants and choice therefrom does not fully carry out the Council's desire to make a sound selection based on qualifications and aptitudes of the individual and on the Agency requirements for such training as related to the individual's present and contemplated duties and responsibilities. The difficulty of eliciting applicants for certain Programs that are generally conceded to be desirable is readily apparent from the inadequate numbers that have applied. The problems of selection (from applications submitted) are even greater since those applying are not necessarily qualified (as in the case of the Armed Forces Staff College applications [attached] where none of the three applicants were considered qualified by the screening panel.)

4. It is suggested that the method of selection of participants in the Programs listed in Notice [redacted] be revised. It is further suggested that the Council or a group appointed by the Council actively participate in the designation of participants for such Programs and that these designations be made not from a group of voluntary applicants but from qualified Agency personnel for whom such training is deemed desirable. The facilities of the Executive Inventory could be made available for this purpose.

/s/

Director of Personnel

/s/

Director of Training

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*Spec. Com. to write 3 May. Comps. to select & submit.*

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NOTICE

TRAINING  
9 March 1954

TRAINING AT NON-CIA FACILITIES UNDER P. L. 110 (63 STAT. 208)

REQUIREMENT FOR FORWARDING APPLICATIONS FOR FIXED QUOTA SCHOOLS

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1. In accordance with Regulation [REDACTED] Agency personnel who desire to attend external training courses apply for such training on Form No. 51-133, Request for Training at a Non-CIA Facility. All applications for courses in which the student participates under an Agency quota allotment, and in which his attendance thereby includes an element of representation on behalf of the Agency, will be considered by the CIA Career Service Board and those which are selected will be forwarded to the Director of Central Intelligence for his final approval. The Following schools are in this category:

- a. National War College - Washington, D. C.
- b. Industrial College of the Armed Forces - Washington, D. C.
- c. Naval War College - Newport, Rhode Island
- d. Air War College - Maxwell Air Force Base, Alabama
- e. Army War College - Carlisle, Pennsylvania
- f. Naval Intelligence School - Washington, D. C.
- g. Strategic Intelligence School - Washington, D. C.
- h. Air Intelligence Officers Staff Course - Maxwell A. F. B., Alabama
- i. Armed Forces Staff College - Norfolk, Virginia
- j. Advanced Management Course at the Harvard University Graduate School of Business Administration - Cambridge, Massachusetts

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2. In accordance with Regulation [REDACTED] the appropriate Deputy Director, the Director of Training, the Assistant Director for Communications, or the Assistant Director for Personnel, as concerned, will endorse every application received and transmit it to the Director of Training. This endorsement will state his recommendation as to whether the application should be approved or disapproved. The Director of Training is responsible for ensuring that action in paragraph 1 is taken.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

L. K. WHITE  
Acting Deputy Director

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REGULATION

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PERSONNEL

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THE CAREER STAFF

OF THE

CENTRAL INTELLIGENCE AGENCY

1. GENERAL

This Regulation establishes the Career Staff of the Central Intelligence Agency effective 1 July 1954 and prescribes related policies, responsibilities and procedures. Membership in the Career Staff will be limited to US citizen Staff Employees and Staff Agents who are eligible for consideration and are accepted for membership in accordance with the provisions of this Regulation.

## 2. DEFINITIONS

### a. The Career Staff

A group of carefully selected and trained individuals who accept an obligation to devote themselves to the needs of the Agency, and who intend to make a career with the Agency.

### b. "Trial service period"

The first year of service in CIA as defined in [REDACTED]

### c. "Provisional period"

Three years active service in CIA which is a prerequisite to consideration for membership in the Career Staff.

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